



# PLAN ACHIEVABLE PROJECTS

## Course Outline Planning Projects Breakthroughs



### OVERVIEW

This international course produces detailed & realistic plans ready for executing complex projects. The planning processes start with 'Objective Statements', for Stakeholder approval. The project solution is then designed, followed by detailed execution planning.

Learning lessons from the project is the final stage.

### LEARN HOW TO OVERCOME THESE CHALLENGES

- ▶ Lack of clarity in project scopes
- ▶ Changes not well managed ('Scope Creep')
- ▶ Project risks not assessed or handled effectively
- ▶ Lack of project management skills
- ▶ Inadequate project plans
- ▶ Projects do not include all stakeholders' needs
- ▶ Projects not linked to organisational goals
- ▶ Conflict among project team members
- ▶ Lack of senior management support

### TRAINING THAT CHANGES BEHAVIOURS

1. Identify the links and dependencies between the tasks
2. Define the timescale for the project
3. Display who you need and when
4. Recognise the key Tasks for risk management on the 'Critical Path'
5. Calculate detailed cost and cash projections
6. Show how to manage when things change or go wrong
7. PREPARE FOR TRANSFER of Plan to project execution software e.g. Microsoft PLANNER Tasks.  
(See separate course 'WorkingSm@rt with Microsoft TEAMS & PLANNER' for Project Execution.)

More below!



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## Project Planning Breakthroughs

### Course Outline

#### AUDIENCE

Project Managers and Teams

#### TRAINING CONTENT

Unit 1 – Genesis: In this unit you will learn to lay a solid foundation for the project

Unit 2 – Design: We will show you the design framework and the importance of performance criteria

Unit 3 – Execution Planning: You will learn how to create a project execution plan

Unit 4 – Execution: You will learn how to manage the project plan including changes

Unit 5 – Review: We will show you how to learn from the experiences

Unit 6 – Supplements: Additional Tools and Techniques: In this section we have compiled additional tools and techniques to use in planning and managing projects, starting with a Project Survival Guide

#### INSTRUCTOR-LED FORMAT

- ▶ Online 2 x 4 hours or Face-to-face 8 hours

#### CLASS SIZE

- ▶ Maximum 20 participants

#### 1-1 ONLINE COACHING

- ▶ 60min follow-up to tailor the learning

#### DON'T JUST TAKE IT FROM US...



"The course focuses on the most important part of any project, getting it off the ground. It has fundamentally changed how I plan and initiate projects."

John Bourke, Project Director  
Pharmaceutical Industry

[FIND OUT MORE](#) 

